

GENERAL TERMS & CONDITIONS

DEFINITIONS

- Contract – Refers to the signed document with event details, service fees, deliverables, terms and conditions.
- Photographer – Refers to the photographer for the event.
- Videographer – Refers to the videographer for the event.
- Klick Culture – Refers to the photography/videography company Klick Culture Pte Ltd.
- Event – Refers to the day(s) during which Klick Culture is engaged to provide the service.
- Client – Refers to the party(s) who is engaging Klick Culture for the event.
- Photographs – Refers to all photographs taken by the Klick Culture during the event.
- Fee – refers to the amount in Singapore dollars agreed upon between Klick Culture and the client.

FEES

- A non-refundable deposit of 50% of the fee, or agreed amount, is payable for confirmation to engage Klick Culture.
- Fees shall cover the services rendered for the time period agreed upon in the contract. This is inclusive of the time required for travel from one location to another.
- Extension of hours beyond the time period stated in the contract is charged at \$150 per crew per hour for full day, \$250 per crew per hour for half day, and \$150 per hour for bridal shoot and concept MVs. Charges will be applied automatically unless informed by the client prior to the shoot.
- There will be a \$300 per crew charge for each separate day if the event is held over more than one day.
- Unused hours are not refundable.
- Postage, local or overseas, if any, shall be payable by the client.

DELIVERABLES

- Photographs will be delivered in digital format in a DVD in JPEG format at least in HD resolution.
- Videos will be delivered in digital format in a DVD in MOV format (or it's derivative) at HD resolution.
- Klick Culture takes every effort to deliver works of the highest quality and strives to do so within the shortest reasonable amount of time. Typical deliveries are between 3-6 months after the event or 6-9 months during peak periods and barring any unforeseen delays or editing requests made by the client.
- In the case of pre-wedding event, the DVD will be delivered before the actual wedding day. Additional charges may apply if actual wedding day is less than one month from the pre-wedding event.
- All final deliverables will only be collectible upon/during receipt of the full payment of the fees.

PROPERTY RIGHTS

- Rights to use up to 10 copyright songs are included, any additional music rights will be charged at \$200.
- Klick Culture holds all proprietary rights for perpetuity including but not limited to any associated intellectual property rights to all photographs and videos taken during the event and may use them freely and without restrictions for its portfolio and promotional use.
- The client is responsible for informing their guests/participants/staff that attendance at the event constitutes as deemed consent to having their images taken in photographs or recorded in videos. Should there be a wish to withdraw such consent subsequently, the request can be addressed to info@klickculture.com or 98268944. The cost to remove the personal data and the impact on the loss of use of the intellectual property, if any, will be assessed and made known to the requester. Removal of personal data will be at the option

of the requester and the associated cost, shall be paid in full by the requester before the removal will be effected.

- Upon full payment of the contracted sum, the client may freely reproduce, distribute or share any photographs and/or videos as is (without alteration or manipulation other than resizing), online or otherwise provided the photographs and/or videos are not used for commercial purposes.
- The client shall inform Klick Culture in writing before any photograph and/or video is used in any form of media publications, online or otherwise, including but not limited to newspapers, magazine, journals, bulletins, forums or blogs. Klick Culture shall be duly and properly credited should any photograph and/or video be used for such purposes.
- Videos and slideshows are only for the client's personal use only and the client may not reproduce, distribute, publicly display, online or otherwise, without infringement of copyright musical soundtrack.

KLICK CULTURE RIGHTS

- For logistical purposes on the actual day, please allocate a space in the bridal car and also a space on another car to facilitate our shoot along the journey.
- The client shall respect Klick Culture' artistic direction and style throughout the event. At no time shall the client direct or supervise the photographer or videographer to the extent that it unreasonably interferes with the photographer or videographer being able to carry out his/her work.
- Express video highlights are charged at \$600 and the client has to allow a minimum of 6 hours between the end of the morning event and the start of the evening event. Express video highlights will only be available for screening after 9:30pm.
- Express video highlights for luncheons will have an additional charge of \$400 for on-site editing and will only be available for screening after 3pm. Additionally, any event shot after 12pm may not make it in time to be included in the express video highlights for luncheons.
- At no time shall the photographer or videographer be subject to any form of verbal or physical abuse or harassment by any person(s) during the event. Under such circumstances, the photographer or videographer reserves the right to leave the event premises.
- We would appreciate if clients can advise on provision of seats for the crew at the dinner or lunch event so that we can make meal arrangements accordingly.

CLIENT RESPONSIBILITIES

- Clients are to obtain permission in writing or otherwise for permission to use locations for shoots.
- Clients are to source for and provide any props that they may require.
- Clients are responsible for their own transportation for any shoot.
- Clients are advised to back-up their own media. Klick Culture shall not be held liable for any loss or deterioration of media after delivery.

FORCE MAJEURE

- Klick Culture takes every effort to ensure the best outcome, however, Klick Culture shall not be held liable for variations to the contract due to equipment or other technical factors, unforeseen circumstances, weather and acts of God.
- Klick Culture reserves the right to offer a suitable replacement in the event of unforeseen circumstances like accidents, illness or other causes beyond its control.